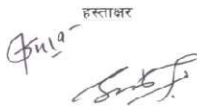


Added Annex 1 Report of Cell and minute of IQAC

1. Minute of IQAC

आज मिति २०८१ साल बैशाख ०९ गते, आइतबारका दिन यस इन्द्रेवर क्याम्पसको Internal Quality Assurance Committee को बैठक समितिका संयोजक क्याम्पस प्रमुख श्री श्रीकुमार सुवालको संयोजकत्वमा क्याम्पस बैठक कक्षमा बसी तपशिलका प्रस्ताव उपर छलफल हुँदा निम्न बमोजिम गर्ने निर्णय गरियो ।

उपसमिती

क्र.सं.	नाम थर	हस्ताक्षर
१. संयोजक	श्री श्रीकुमार सुवाल	
२. सदस्य	श्री जयराम कर्माचार्य	
३. सदस्य	श्री प्रियन्का रावल	
४. सदस्य	श्री दिपक शर्मा	
५. सदस्य	श्री राजेन्द्र महानु	

छलफलका विषय (प्रस्ताव) हरु :

१. PRT (Peer Review Team) Review प्रतिवेदन सम्बन्धमा ।
२. समिति/उपसमिति/सेलहरूको प्रतिवेदन सम्बन्धमा ।

निर्णयहरू:

निर्णय नं १ :
प्रस्ताव नं १ PRT (Peer Review Team) Review प्रतिवेदन सम्बन्धमा छलफल गर्दा विश्वविद्यालय अनुदान आयोगबाट स्थलगत अनुगमन पश्चात सम्मोत्तासहित मिति २०८०/०४/२४ गते क्याम्पसलाई प्राप्त प्रतिवेदन, उक्त प्रतिवेदनमाथि प्रगतिको स्थिति सहितको प्रतिक्रिया जानकारी क्याम्पसबाट मिति २०८०/१०/२९ गते पेश गरिएकोमा सो प्रतिवेदनमा समिक्षा सुन्दाव मिति २०८१/०१/०३ गते प्राप्त भयो । उपरोक्त विश्वविद्यालय अनुदान आयोगबाट प्राप्त QAA-PRT (Peer Review Team) Review प्रतिवेदनमा श्रोत्याइएको विशिष्टकृत सुझावहरू निति तथा कार्यविधि, सर्कुलर, शिक्षण सिकाई र मुल्यांकन, अनुसन्धान, भौतिक पुर्वाधार तथा सिकाईस्रोत, विद्यार्थी सहयोग तथा मार्गदर्शन, सूचना प्रणाली, सार्वजनिक सूचनाका सम्बन्धमा बुँदागत रुपमा छलफल भई प्रभावकारी व्यवस्था गरि यथाशिघ्र १५ दिन भित्र विश्वविद्यालय अनुदान आयोगमा रिशतिसहित विवरण जानकारी गराउने निर्णय गरियो ।

निर्णय नं २ :
प्रस्ताव नं २ समिति/उपसमिति/सेलहरूको प्रतिवेदन सम्बन्धमा छलफल गर्दा तपांसल बमोजिमको विभिन्न QAA अर्न्तगत विभिन्न समिति/उपसमिति/सेलहरू संग सम्बन्धित प्रतिवेदन सम्बन्धमा बुँदागत छलफल गरि आगामी दिनमा नतिजामुखि कार्यमा समेत ध्यान दिन सम्बन्धित समिति/उपसमिति/सेलहरूलाई निर्देश दिने निर्णय गरियो ।

क्र.सं.	विषय	विवरण	सहभागी	कैफियत
१.	ICT training	मिति २०८०/०५/०३-मिति २०८०/०३/३० गतेसम्म	विद्यार्थी तथा शिक्षकहरू	कमल श्रेष्ठ
२.	आन्तरिक परीक्षासम्बन्धि प्रतिवेदन	कार्यिक परीक्षा कार्य योजना, आन्तरिक परीक्षा सम्बन्धि		प्रताप ताम्राकार

इन्द्रेवर क्याम्पस Internal Quality Assurance Committee बैठक पाना नं. २ को २



Added Annex 1 Report of Cell and minute of IQAC

2. minute of IQAC

३.	पुस्तकालय व्यवस्थापन सम्बन्धि प्रतिवेदन	छपाई तथा इन्टरनेट सुविधा, पुस्तकालय खर्च, EMIS system, ज्ञान आदान प्रदान, E-library	चानस राज राना
४.	सूचना तथा संचार प्रतिवेदन	सूचना, क्याम्पस विधान, लेखापरीक्षण प्रतिवेदन, वार्षिक प्रतिवेदन	सुर्यभक्त कर्माचार्य
५.	छात्रवृत्ति	सूचना, फाराम संकलन, अन्तर्बार्ता तथा नतिजा	श्रीकुमार सुवाल
६.	परामर्श तथा छनौट	बैकिंग तालिम, व्यक्तित्व तालिम, उद्यमशिलता प्रवर्द्धन	प्रियन्का रावल
७.	इन्द्रेश्वर एल्मुनाई	कार्य योजना	सिजन सुधाकार
८.	अतिरिक्त कृयाकलाप	कार्य योजना, कार्यक्रम, प्रतिवेदन	राजेन्द्र महाजु

[Signature]

[Signature]

[Signature]

Added Annex 1 Report of Cell and minute of IQAC

3. Report of Exam sub committee -1



Report of the internal exam Cell-2079

To Coordinator
IQAC
Indreshwor Campus

Indreshwor Campus has formed the internal exam Cell to facilitate the students to inform about the exam system in Campus.

Exam subcommittee has finished 3 meeting in the year.

The Activities conducted by the cell in the last academic year are as follows:-

S.N	Particular	Date
1.	Annual exam plan of action	2079/8/7
2	First terminal exam	2080/2/8-14
3	second terminal exam	2080/6/7-12
4	Third term exam	2080/11/8-13
5	First terminal exam	2081/2/6-11

Important Points

- Students participation must be increase
- Extra class is necessary for weak student
- Orientation for new students
- Orientation for parents.

Sonaliza Shrestha

Internal exam Cell

Added Annex 1 Report of Cell and minute of IQAC

4.Report of ICT sub committee -2



Report of the Information and Communication Cell -2080

To Coordinator
IQAC
Indreshwor Campus

Indreshwor Campus has formed the Information and Communication Cell to facilitate the students, teacher, public, parents and campus Assemble member to inform about the campus activities, notice and rules to make them more conscious about campus administration. This Cell dissemination of various notices on meetings, seminars, trainings and different exposures activities which are beneficial for the students and general public.

The Information and communication cell has manage 2 meeting in the year

The Activities conducted by the cell in the academic year are as follows:-

S.N	Particular	Date	Media	
1	Quotation Notice	2080/5/27	Website	
2	Admission Notice	Monthly	Newspaper, Facebook and website	
3	Campus Biddhan 2076	2080/6/15	Website	
4	Campus Audit report 2079/80	2080/09/28	Website	
5	Campus Annual report 2080	2080/09/28	website	

Conclusions

- Need more Disseminations of notice to the public.
- Collection of stakeholder's opinion for running smoothly.
- Students feedback must be collected
- Timely update the campus website
- Published the campus annual reports.

Regards

Surya Bhakta Karmacharya

Added Annex 1 Report of Cell and minute of IQAC

5.Report of Library advisory subcommittee -1



Report of the Library Advisory Cell

To Coordinator
IQAC
Indreshwor Campus

Indreshwor Campus has formed the Library Advisory Cell to facilitate the students to inform about the Library System and management of library in Campus.

The Exam subcommittee has finished the 3 meeting in the year.

The Activities conducted by the cell in the last academic year are as follows:-

S.N	Particular	Date	others
1.	Provide Print, Photocopy and internet service from library	2080/5/28	
2	Library data update in EMIS System	2080/1/3	
3	Liberian Field visit	2080/2/15	Kavre Multiple Campus
4	Notice for E-library	2080/7/15	
5	E-library System in Campus	2080/10/5	
6	Librarian Training	2081/1/17-23	

Remarks

The subcommittee must taken regular meeting

Arrangement of books in library

Regular training to the librarian.

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Chanas Raj Rana

Library Advisory Cell

Added Annex 1 Report of Cell and minute of IQAC

6.Report of Extra activities subcommittee -1



अतिरिक्त क्रियाकलाप प्रतिवेदन

श्री संयोजक ज्यू
आन्तरिक गुणस्तर सुनिश्चता समिति
इन्देश्वर क्याम्पस, पनौती

यस इन्देश्वर क्याम्पसमा रहेको अतिरिक्त क्रियाकलाप उपसमितिको मातहतमा भएको गतिविधिहरुको कार्यप्रगति प्रतिवेदन तयार गरि पेश गरेको छु ।

कार्यक्रम

- २०७८ चैत्र २५ गतेका दिन आयोजना भएको नयाँ विद्यार्थी स्वागत तथा शैक्षिक भित्तिपात्रो विमोचन कार्यक्रम सम्पन्न गरियो ।
- मिति २०७९ असार २ देखि ४ गतेसम्म विश्वविद्यालय अनुदान आयोगको आर्थिक सहयोगमा सञ्चालन भएको अनुसन्धान विधि तालिम सफलता पूर्वक सञ्चालन गरियो ।
- मिति २०७९ असार २९ गतेका दिन गुरु पूर्णिमा विद्यार्थीहरुबाट गुरु पूजा गरियो ।
- मिति २०७९ साउन १६ गतेका दिन पनौती वडा नं. ७ स्थित इन्देश्वर महादेव मन्दिरमा सनातनदेखि चलिआएको पञ्चस्नान गरियो ।
- यस क्याम्पसको वार्षिक क्यालेण्डर अनुसारको खेलकुद सप्ताह मिति २०७९ भाद्र ७ देखि ९ गते सम्म आयोजना गरि सो कार्यक्रमको पुरस्कार वितरण मिति २०७९ भाद्र १० गतेका दिन समापन गरियो ।
- मिति २०८० भाद्र ७ देखि ९ गतेसम्म भएको खेलकुद सप्ताह २०८० मा सहभागी सम्पूर्ण खेलाडीहरुलाई हार्दिक धन्यवाद र विभिन्न खेलकुद विद्यामा उत्कृष्ट भएको निम्नानुसारका विद्यार्थी खेलाडीहरुलाई सम्मान तथा पुरस्कृत गरियो ।

चेस

प्रथम: शंकोस खत्री

द्वितीय: सागर बस्नेत

Added Annex 1 Report of Cell and minute of IQAC

7. Report of Extra activities subcommittee -2



ब्याटमिन्टन डबल्स

प्रथम: मनिष श्रेष्ठ र समिर महत

द्वितीय: सुरेन्द्र भुजु र विनय कार्की

तृतीय: प्रकाश थापा र सागर तामाकार

वक्तृत्वकला प्रतियोगिता

प्रथम: रमा थापा

द्वितीय: सगिता लोप्चान

तृतीय: अनिषा धिताल

फुटसल

प्रथम : सागर तामाकार, डेङ्गसाङ्ग तामाङ्ग, हेम गोले, मनिष श्रेष्ठ, प्रकाश तिमल्सीना

द्वितीय: समिर श्रेष्ठ, सुदिप खत्री, विवश श्रेष्ठ, प्रकाश खत्री, रोशन थापा, सुन्दर विक्रम कार्की

तग अफ बार: प्रथम समिर महत, सविन गुरागाई, स्वरूप तिवारी, निशान्त वृद्धाचार्य,

- यस क्याम्पसको २२ औं स्थापना दिवस तथा पुरस्कार वितरण गरियो तथा सहभागी खेलाडी, प्रशिक्षकहरूलाई धन्यवाद दिइयो ।

- मिति २०८० कार्तिक २३ गतेका दिन यस क्याम्पसमा अध्ययनरत विद्यार्थीहरूलाई सहकारीको व्यवस्थापन र सञ्चालनको जानकारी दिलाउन पनौती न.पा. बडा नं. ६ स्थित ज्योती मिर्मिरे सामुहिक साकोसको अध्ययन अवलोकन भ्रमण गरियो ।

- मिति २०८० पौष ६ गतेका दिन काभ्रे सेवा समाज, Dcan Nepal र इन्ट्रेश्वर क्याम्पसको संयुक्त आयोजनामा सरकारी सेवा प्रवेश सम्बन्धी अन्तर्क्रिया कार्यक्रम आयोजना गरियो ।

- मिति २०८० पौष १४ गतेका दिन यस क्याम्पसमा अध्ययनरत विद्यार्थीहरूलाई सिन्धुपाल्चोक स्थित सुकुटे किनारामा अध्ययन अवलोकन भ्रमण गरियो ।

Added Annex 1 Report of Cell and minute of IQAC

8.Report of Extra activities subcommittee -3



- मिति २०८० पौष १४ गतेको दिन यस क्याम्पसमा का पूर्व विद्यार्थीहरुको पुनः मिलन कार्यक्रम सिन्धुपाल्चोक स्थित सुकुटे किनारामा आयोजना गरियो ।
- मिति २०८० माघ ६ गतेको दिन यस क्याम्पसमा अध्ययनरत विद्यार्थीहरुको लागि जानकारी मुलक अतिरिक्त शिक्षणको रुपमा विकास योजना (Development Planning) विषयमा अतिरिक्त कक्षा सञ्चालन गरियो ।

मुख्य सुझावहरु

- कार्यक्रमहरुमा विद्यार्थीहरुको सक्रिय सहभागिताको लागि उचित पुरस्कारको व्यवस्थापन,
- कार्यक्रम सञ्चालनमा विद्यार्थीहरुको सहभागीता
- कार्यक्रमहरु समयमा सञ्चालन र समापनको व्यवस्थापन गर्ने
- कार्यक्रम पश्चात कार्यक्रमको उपलब्धीको मूल्यांकन गर्ने
- आयोजित कार्यक्रममा सकृय सहभागी बढाउनुपर्ने
- विद्यार्थी एवम् प्राध्यापकबाट कार्यक्रमको मूल्यांकन पृष्ठपोषण र सकृय सहभागीता गराउनुपर्ने ।

गोपाल दाहाल
संयोजक

अतिरिक्त क्रियाकलाप उपसमिति

Added Annex 1 Report of Cell and minute of IQAC

9. Report of scholarship subcommittee -1

Report of the Scholarship Cell-2079

Indreshwor Campus has formed the Scholarship Cell to facilitate the students to inform about the Scholarship system in Campus

The Activities conducted by the cell in the last academic year are as follows:-

S.N	Particular	Date	others
1.	Notice for scholarship	2079/8/7	
2	Form collection last date	2079/12/05	
3	Interview for scholarship	2079/12/28	
4	Result publish for scholarship	2079/12/28	


Shreekumar Suwal

Scholarship Cell

Added Annex 1 Report of Cell and minute of IQAC

10. Report of students counseling subcommittee -1

Report of the Students' Counseling and Placement Cell- 2079/80

Indreshwor Campus has formed the students Counseling and Placement Cell to facilitate the students to inform about the job opportunities and to make them more conscious to face the challenges which they are supposed to face at the time of seeking job. This Cell conducts meetings, seminars, trainings and different exposures activities which are beneficial for the students for their future career.

The Activities conducted by the cell in the last academic year are as follows:-

S.N	Particular	Date	Organizer/ Co organizer	Participant
1	Banking Training	2080/1/5	Muktinath Development Bank	20
2	Career Counseling	2080/1/4	Paribartan Samaj Nepal	25
3	Entrepreneurship training	2080/1/27	BP Training and consulting Pvt.Ltd.	20



Added Annex 1 Report of Cell and minute of IQAC

11. Report of Research management Cell -1



अनुशन्धान व्यवस्थापन समिति प्रतिवेदन

श्री संयोजक ज्यू,
आन्तरिक गुणस्तर सुनिश्चिता समिति,
इन्द्रेश्वर क्याम्पस, पनौती।

यस इन्द्रेश्वर क्याम्पसमा रहेको अनुशन्धान व्यवस्थापन समितिद्वारा सम्पन्न गरिएको गतिविधिहरूको कार्यप्रगति प्रतिवेदन पेश गरेको छु।

कार्यक्रम

१. २०७९ असार २ गतेदेखि ४ गतेसम्म डाईमण्ड हिल रिसोर्ट, पनौतीमा अनुसन्धान पद्धति कार्यशाला विश्वविद्यालय अनुदान आयोगको सहयोगमा सफलतापूर्वक सम्पन्न भयो। सो तालिमका प्रशिक्षकहरूमा त्रिभुवन विश्वविद्यालय, व्यवस्थापन संकायका सहायक डिन प्रा.डा श्री दिलिप पराजुली, उप प्राध्यापक प्रकाश श्रेष्ठ र मच्छिन्द्र थापा रहनुभएको थियो। यस कार्यक्रममा MBS अध्ययनरत विद्यार्थी र विभिन्न क्याम्पसका गरि ४० जना सहभागीको उपस्थिति रहेको थियो।

२. "Outflow of Students to Others Locations" बदलियो समय, बदलिंदो पनौतीको उच्चशिक्षा Time has Changed, Changing Higher Education in Panauti, "Excellent education is possible locally" अनुशन्धान प्रतिवेदन तयार गरि मिति २०७९ असार १३ पनौती नगरपालिकालाई हस्तान्तर गरियो।

३. मिति २०७९ चैत्र २८ गतेका दिन त्रिभुवन विश्वविद्यालय, व्यवस्थापन संकायका सहायक डिन प्रा.डा श्री दिलिप पराजुली "Orientation on Dissertation Writing for MBS Semester" कार्यक्रममा सम्पन्न गरियो। यस कार्यक्रममा MBS अध्ययनरत ११ विद्यार्थीहरूको सहभागिता थियो।

४. एम.बि.एस.तहको Dissertation and VIVA-VOICE मिति २०७९ चैत्र १५ गते सम्पन्न गरियो। यस कार्यक्रममा MBS अध्ययन गरेका ३ विद्यार्थीहरूको VIVA-VOICE लिइयो।

५. बि.बि.एस. चौथो वर्षको Final Project Work को VIVA मिति २०८० वैशाख २४ गते आईतबार सम्पन्न गरियो। यस कार्यक्रममा BBS अध्ययन गरेका १७ विद्यार्थीहरूको VIVA-VOICE लिइयो।

६. पनौती रिसर्च जर्नलमा भानु जयन्ती २०८० को आवसरमा प्रकाशन तथा विमोचना गरियो।

७. मिति २०८० वैशाख १५ गतेका दिन Industrial academic dialogue कार्यक्रम सम्पन्न गरियो।

८. मिति २०८० जेष्ठ १३ गतेका दिन नेपालको समसमायीक अर्थतन्त्र विषयमा कार्यशाला गोष्ठी सम्पन्न भयो।

९. मिति २०८१ वैशाख २९ गतेका दिन सहायक प्रा.डा.किशोर हाकुदुवालबाट "Orientation on Dissertation Writing for MBS Semester" कार्यक्रममा सम्पन्न गरियो। यस कार्यक्रममा MBS अध्ययनरत १८ विद्यार्थीहरूको सहभागिता थियो।

Added Annex 1 Report of Cell and minute of IQAC

12. Report of Research management Cell -1



१०.एम.वि.एस.तहको Dissertation and VIVA-VOICE मिति २०८१ वैशाख ८ गते गरियो ।
यस कार्यक्रममा MBS अध्ययन गरेका ७ विद्यार्थीहरूको VIVA-VOICE लिइयो ।

११.मिति २०८१ जेष्ठ १० देखि १२ गतेसम्म Dissertation and article writing workshop कार्यशाला विश्वविद्यालय अनुदान आयोगको सहयोगमा सफलतापूर्वक सम्पन्न भयो ।
सो तालिमका प्रशिक्षकहरूमा त्रिभुवन विश्वविद्यालय, व्यवस्थापन संकायका सहायक डिन प्रा.डा श्री दिलिप पराजुली, सहायक प्राध्यापक प्रकाश श्रेष्ठ र मच्छिन्द्र थापा रहनुभएको थियो ॥ यस कार्यक्रममा MBS अध्ययनरत विद्यार्थी र विभिन्न क्याम्पसका गरि ४० जना सहभागीको उपस्थिति रहेको थियो ।

१२.मिति २०८१ असार १७ गतेका दिन Panauti Journal vol. 2 विमोचन गरियो ।

१३.काभ्रे बहुमुखी क्याम्पस र इन्द्रेश्वर क्याम्पसको संयुक्त सहकार्यमा Employment creation in Cooperative society in Banepa municipality and Panauti Municipality अनुशन्धान सम्पन्न गरियो ।

१४.A SURVEY ANALYSIS OF INVOLVEMENT OF INDRESHWOR CAMPUS STUDENTS IN LOCAL COOPERATIVE ORGANIZATION in Panauti अनुशन्धानात्मक लेख इन्द्रेश्वर क्याम्पसका प्राध्यापक तथा विद्यार्थीको संयुक्त सहकार्यमा सम्पन्न गरियो ।

जयराम कर्माचार्य

संयोजक

अनुशन्धान व्यवस्थापन समिति

२

Added Annex 2: Human resource plan for 2024-2029.

1. Minute of Human Resource subcommittee 1

Human Resource Management Committee

Indreshwor Campus
2024-2028

1. Human Resource Management Committee

The Campus administration and campus service committee have acted the role of executive body of human resource management committee since there is no separate department of human resource management. The Human Resource Management Committee suggests strategic plan to the Campus Management Committee to meet the vision, mission and goals as stated in the by-law of the campus. The strategic plan has attempted to cover the possible areas of the faculties and staffs at its best. The HRM Committee delivers the services considering the needs and demands of service users of the campus. Moreover the HRM committee works with co-ordination of campus service committee to ensure compliance with local, province and federal law that concern to personal and employment matters, including Equal Employment Opportunity.

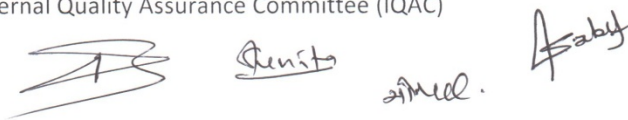
2. Planning Overview

Human Resource Plan has been made to strengthen the strategic plan 2024-2028 of Indreshwor Campus. This plan has been designed to implement the strategies of the campus in the real ground in order to deliver the quality exposures to the students. Human Resource Plan manages and reviews the Annual Human Resource Program of the campus. The overall function of the Human Resource Plan has been prepared according to the objectives of Human Resource Development Plan stated in the campus strategic plan. In addition, this HRM Plan has found out five key areas with long-term ongoing goals.

The five Key areas are:

- a) Internal Quality Assurance Committee (IQAC)
- b) Campus Service Committee
- c) Work force Excellence and Work Environment
- d) Employer- employee relationships
- e) Human Resource Management Committee

3. Internal Quality Assurance Committee (IQAC)



Added Annex 2: Human resource plan for 2024-2029.

2. Minute of Human Resource subcommittee 2

Internal quality Assurance Committee (IQAC) is shared governing body that is established to work for the internal quality of the campus. It works, recommends and develops the policies and procedures related to academic, administration and extra-curricular areas of the campus. The objectives of IQAC are to ensure the internal quality of campus by setting the norms and indicators for academic, research and administrative activities. It follows the campus by law. The inclusion of IQAC in this HRM plan has following objectives:

- a) Review and revise all the human resources related policy and procedure.
- b) Monitor Equal Employment Opportunity on the basis of performance appraisal.
- c) Develop a procedure to ensure required number faculties and staffs in the campus.
- d) Develop a human resource development action plan.

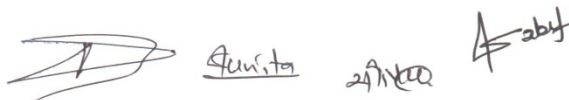
4. Campus Service Committee

The HRM plan has considered Campus Service Committee as a major wing to provide the capable and qualified human resource in order to raise the academic and administrative standard. Campus service committee has been formed to recruit new human resource and promote the existing faculties and staffs. It is coordinated by a member of Campus Management Committee as decided by the committee meeting. The major area of the committee is Recruitment and Promotions to strengthen the academic and administrative delivery of the campus. The committee has the following objectives:

- a) Provide guidance on the staffing need identified through annual program reviews.
- b) Maintain the integrity of the recruitment and selection procedures to ensure a legal provision in the human resource hiring process.
- c) Make decision on complains on the faculties and staffs through complete investigation.

5. Work Force Excellence And Work Environment

The need of excellent work force is necessary to set up quality of the campus. Work force Excellency consists of motivations, innovations, promotion, and

The image shows four handwritten signatures in black ink. From left to right, they are: a stylized signature, a signature that appears to be 'Sunita', a signature that appears to be 'Anita', and a signature that appears to be 'Aby'.

Added Annex 2: Human resource plan for 2024-2029.

3. Minute of Human Resource subcommittee 3

reward and so on. To set up work force Excellency and work environment in the campus, the HRM plan focuses on the following objectives:

- a) To create opportunities for professional development of all existing campus chief, asst. Campus chiefs, faculty head, department head and faculties.
- b) To enhance the knowledge and skills of administrators, managers supervisors and other existing human resources of the campus.
- c) To maintain an equitable environment
- d) To maximize existing economical, physical, personnel and technical resources through effective planning and resource management.

6. Employer-employee relationships:

The quality of performance is based on the sound relationship among all the human resources. The campus has various departments and cells who are working to achieve the common goal set by the campus. The working system of the HRM plan is based on the following objectives:

- a) Develop positive working relationship among three ties administration, departments and faculties to solve the possible issues with adopting professional etiquette.
- b) Create cooperative environment among the faculties and staffs of the campus.

7. Human Resource Management Committee:

The Campus does not have separate cell for human resource management. The Campus administration and campus service committee together is working for the role human resource management committee of the campus. The part time faculties are recruited by the campus administration for short periods and full time faculties and staffs are recruited by campus service committee for long periods. The human resource management committee has the following objectives:

- a) Ensure that the cell of Human Resources provides duly and effective services to the campus and service users.
- b) Review the job descriptions and work schedule across the campus to maximize and share personal resources and periodically evaluate organizational structure of the campus.

Added Annex 2: Human resource plan for 2024-2029.

4. Minute of Human Resource subcommittee 4

C) Lunch the sustainable practices in the operation of the human resource management committee.

Human Resource Development Plan 2024-2028

S N	Themes	Activities	No of Participation to be benefited from HRD Program					Remarks
			2024	2025	2026	2027	2028	
1	Upgrading qualification of the Faculty	PhD		0	1	1	2	
		M. Phill	0	1	1	2	2	
2	Upgrading qualification of the staff	Master in Philosophy			1	1	1	
		Master's Degree	2	2	2	2	2	
		Bachelor's Degree						
3	Promotion of the faculty	Professor					2	
		Associate Professor	5			1	6	
		Lecturer	5	1		2	8	
		Assistant Lecturer	8	2	2	2	1	
4	Promotion of the staff Member	First class officer			1	1	1	
		Second class officer		1	1	1	1	
		Third class officer	1	2	2	2	2	
		Head Assistant	1					
		Assistant			1			
5	Research Promotion	Faculty Research	3	3	3	3	3	
		Mini Research	3	3	3	3	3	
		Collaborative Research	3	3	3	3	3	
6	Publication Support	Support in Indexed Journal	1	1	1	1	1	
		Support in International Journal		1	1	1	1	

  
2/11/2023

Added Annex 2: Human resource plan for 2024-2029.

5. Minute of Human Resource subcommittee 5

		Support in national peer reviewed journal	1	1	1	1	1	
		Support in Non-ranked Journal	1	1	1	1	1	
7	Capacity Development	Refreshers course for faculty	1	2	2	2	2	
		Refresher course for staff	1	2	2	2	2	
		Need based in-service training for faculties	1	2	2	2	2	
		Demand based in-service training for faculties	1	2	2	2	2	
		Need based in-service training for staff	1	2	2	2	2	
		Demand based in-service training for staff	1	2	2	2	2	
9	Research and Publication promotion training	Research Methodology (on Campus) Research	2	2	2	2	2	
		Methodology (off Campus) Local and National	2	2	2	2	2	
		Seminar/workshop/ Conference /	2	2	2	2	2	
		Training for Research	2	2	2	2	2	



Quinta

Aaby

2/1/20

Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

1. Certificate of participation on training for non teaching staff-1



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

2. Certificate of participation on training for non teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

3. Certificate of participation on training for teaching staff-1



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

4. Certificate of participation on training for teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

5. Certificate of participation on training for teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

6. Certificate of participation on training for teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

7. Certificate of participation on training for teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

8. Certificate of participation on training for teaching staff-2



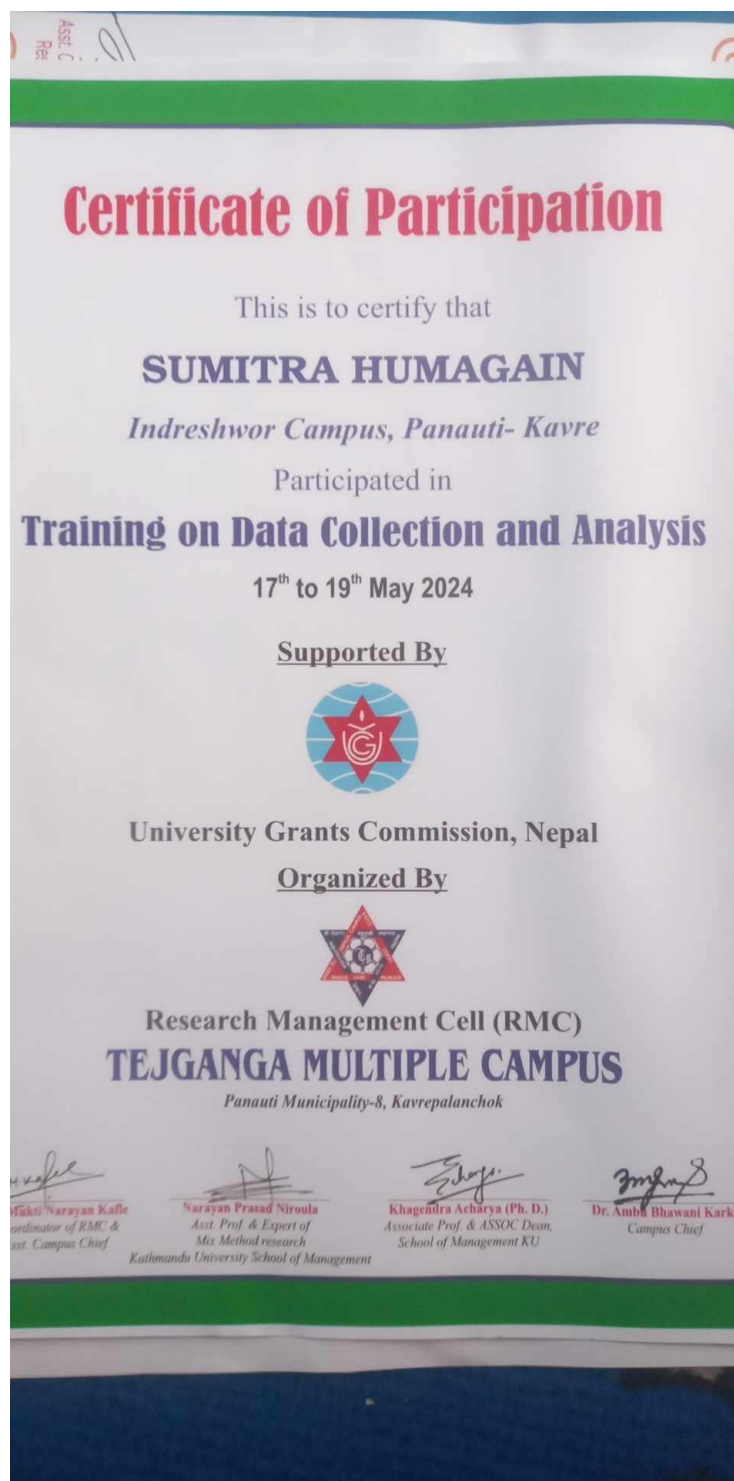
Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

8. Certificate of participation on training for teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

10. Certificate of participation on training for teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

11. Certificate of participation on training for teaching staff-2



Added Annex 4: Certificate of participation on training for teaching and non teaching staff.

12. Certificate of participation on training for teaching staff-1



Added Annex 5: Photo and minute of field visit and extension courses activities.

1. Photo of Jyoti Mirmire Samuhik Saccos Field visit -1



Added Annex 5: Photo and minute of field visit and extension courses activities.

2. Photo of Jyoti Mirmire Samuhik Saccos Field visit -2



Added Annex 5: Photo and minute of field visit and extension courses activities.

1. Photo and minute of Banking and Insurance awareness training -1

Page No. : Date :			
आज मिति २०८० वैशाख २६ गते काठमाडौं नयाँ बजार इन्ड्रेस्वर ग्रामपदमा BPT Training Institute and Consulting Service का कुमार थापा र विजय मिश्र वर उद्घाटन तथा विकास कार्यशाला कार्यक्रममा उपस्थित उत्प्रेरणा कार्यक्रमको नामावली निम्नानुसार रहेको छः। यसको लागि यो कार्यक्रम UCC Nepal को सहयोगमा यस कार्यपत्रले आयोजना गरेको छ।			
क्र.सं.	नाम	ठेगाना/कक्षा	हस्ताक्षर
१.	उत्तम कुमार सुवाल	ग्रामपद प्रमुख	
२.	कुमार थापा	प्रशिक्षक	
३.	डा. विजय मिश्र	प्रशिक्षक ९८५१३२२००७	
४.	शिला ज्ञानिबन्धन	विद्यार्थी	
५.	सागर प्रधान	विद्यार्थी	
१०.	संगिता लोचन	पढाती-६ B.Ed 1st	
११.	पुष्प कलवार	खोजाचारि B.Ed 1st	
१२.	देवेंद्र धिसेङ्ग	पढाती-४ BBS 1st	
१३.	प्रकाश तिमल्सिना	बैथान्यौक-२ BBS 1st	
१४.	साविता सिंह	पढाती-६	
१५.	पुष्पा सापकोटा	पढाती-६	
१६.	अनन्ता सापकोटा	पढाती-४ B.Ed 1st	
१७.	सपना सापकोटा	बैथान्यौक-९ BBS 1st	
१८.	Anisha Dhital	Dhulikhel-12 BBS 1st	
१९.	Sonu Rai	Panauti-५ BBS 1st	
२०.	Chanta Kumar Shrestha	Panauti-५	
२१.	राजेश्वर मण्डल	Indreshwar Camp	
२२.	अनन्ता कुमार	"	
२३.	हर्षिता बन्धन	"	
२४.	महिला तामाङ	विद्यार्थी	
२५.	इन्दिरा विजाल	विद्यार्थी	
२६.	सुस्मिता ठाकुर	विद्यार्थी	
२७.	Sushmita Suwal	Student	
२८.	Bipana Thing	Student	
२९.	Nisha Timalsina	Student	
३०.	Sabina Timalsina	Student	

Added Annex 5: Photo and minute of field visit and extension courses activities.

1. Photo and minute of Banking and Insurance awareness training -1



Added Annex 5: Photo and minute of field visit and extension courses activities.

1. Photo and minute of Banking and Insurance awareness training -1

Date: २०६९/१०/१८			
आजकति २०६९ माझ १८ गतेका दिन माझ इन्डिया न्याय पनीतिमा सुधे जोगे लाइव इन्फोर्म पनीति आरवको आयोजना जिम विम। सन्तानाप्रतक कार्यक्रम आरव प्रमुख जी पुणे सागर रुजीत र सकिता नेपाली वर प्रदान गरियो। यस कार्यक्रममा निम्नाजुकाको विद्यार्थी र प्राध्यापक हलको उपस्थिति रहयो। उपस्थिति			
क्र.सं.	नाम	ठेगाना	हस्ताक्षर
१.	जीकुमार पुवाल	न्याय प्रमुख	
२.	श्री सागर अमित	शाखा प्रमुख, सुर्खेतकोति नई-३	
३.	सुशिला नेपाली	पनीति	
४.	शोनी रई	पनीति	
५.	पुनम कलवार	सोपासि	
६.	पुनम आर्देकाशी	पनीति	
७.	प्रविशा डेढ	पनीति	
८.	सपना अडोल	पाटीवर	
९.	मयरा निमलिसन	वनेपा-११	
१०.	अनजलि थापलीटा	पनीति, डाडाबारी	
११.	सुगिता लोचन	पनीति - ८	
१२.	विना कुडवाना	पनीति - ११	
१३.	लक्ष्मण वज्जारा	पनीति - ४	
१४.	बोबु रई	पनीति - ४	
१५.	प्राप्ति निमलिसन	पनीति - ६	
१६.	यशिका शिमेरे	पनीति - ४	
१७.	महेन्द्र रघु	पनीति - ४	
१८.	सपना शम्शेर	पनीति - ८	
१९.	शेखरा गोठम	हरे	
२०.	अरुण कलश्वे	पनीति - ६	
२१.	निर्मला कर्मचार	पनीति - १०	
२२.	सुपना कार्की	पनीति - १०	
२३.	पुनम कुडवाना	पनीति - १०	
२४.	सुपन कलश्वे	पनीति - ८	

Added Annex 5: Photo and minute of field visit and extension courses activities.

1. Photo and minute of Banking and Insurance awareness training -1

Page No. : Date :			
आज दिने २०८२ वैशाख १५ गतेको दिन यो इलेक्ट्रोनिक माध्यम मा अध्ययन विद्यार्थीहरूलाई केन्द्रमा विभिन्न रूपमा रचनागत सव्य अभिव्यक्ति कार्यक्रम मूल्यांकन विकास गर्ने लक्ष्य पालना गरी शारवको सहभाग मा निम्नानुसारको विद्यार्थीहरूको उपस्थितिमा सम्पन्न गरियो ।			
उपस्थिति	नाम	पद/वर्ष	हस्ताक्षर
१.	ओकुमार कुमर	BBS 1st year	Anish
२.	सोनू राई	BBS 1st year	Anisha
३.	सुनिशा घिमाल	BBS 1st year	Reshma
४.	रेशमा शाही	BBS 1st year	Anish
५.	स्वस्तिका तिवारी	BBS 1st year	Anish
६.	अर्पणा तिमल्सिना	BBS 1st year	Anish
७.	सोनिशा सापकोटा	BBS 1st year	Anish
८.	सृजना कार्की	BBS 2nd year	Anish
९.	चक्रिका कुङ्गना	BBS 2nd year	Anish
१०.	जानिता सापकोटा	BBS 1st year	Anish
११.	पुनम कलगा	BBS 1st year	Anish
१२.	सपना सापकोटा	BBS 1st year	Anish
१३.	गुठमा राजभण्डारी	BBS 1st year	Anish

Added Annex 5: Photo and minute of field visit and extension courses activities.

1. Photo and minute of Banking and Insurance awareness training -1

Page No. : _____ Date : _____			
आज मिति २०८० बैशाख १५ गतेको दिन यस इन्फोर्मेशन काममाथि अध्ययनको विद्यार्थीहरूमा बैंक तथा विभिन्न प्रकारको सुसंरत अभिज्ञता कार्यक्रमको माध्यमबाट बैंक तथा पर्सोको बारेमा को सम्बन्धमा सम्पन्न भयो । यस कार्यक्रमको निम्नानुसार को विद्यार्थी, शिक्षकहरू उपस्थित रहेका ।			
क्र.सं.	नाम	कार्य/पद	हस्ताक्षर
१.	श्रीकुमार युवराज	प्रामाण्य प्रमुख	कुमार
२.	सपना मैनाली	सहायक	सपना
३.	सरिता कुमारी	सहायक	स.कु.
४.	उज्वल थापा	शाखा प्रमुख	उ.थ.
५.	विष्णु शर्मा	कार्य प्रमुख	वि.श.
६.	कर्ण शर्मा	सहायक	कर्.श.
७.	मनिषा के.सी.	संचालन प्रमुख	म.के.
८.	सुभाष कर्माचार्य	प्र.म.स.	सु.क.
९.	राजेश्वर महाजु	कार्यालय सहायक	रा.म.

Added Annex 6: Skill development Training for Students

1. Office package computer training for Students photo



Ref No.:

INDRESHWOR CAMPUS

Panauti Municipality-7, Kavrepalanchok

Estd. 2058 B.S. (2001 A.D.)

Affiliated to Tribhuvan University

(MBS, BBS, BEd, BA, BSW)

मिति: २०८० असोज २६

नि शुल्क कम्प्युटर तालिम सम्बन्धि सूचना

यस क्याम्पसमा अध्ययनरत सम्पूर्ण विद्यार्थीहरूको वृत्तिविकासको लागि २०८१ साल जेष्ठ १५ गतेदेखि निःशुल्क Computer Office Package तालिम सञ्चालन गरिने भएको हुदाँ इच्छुक विद्यार्थीहरूले नाम दर्ता गर्नु र्ता गर्न सूचित गरिन्छ ।

कार्यक्रम

तालिम: Computer Office Package

मिति: २०८१ जेष्ठ १५ गतेदेखि ३० गतेसम्म

समय: विहान ७:०० देखि ९:०० सम्म

स्थान: इन्द्रेश्वर क्याम्पस, कम्प्युटर कक्ष, पनौती ।

नाम दर्ता गर्ने अन्तिम मिति: २०८१ जेष्ठ १० गतेभित्र

५११९-
२०८१/२१६
श्रीकुमार सुवाल
क्याम्पस प्रमुख

Added Annex 6: Skill development Training for Students

1. Office package computer training for Students photo



Added Annex 6: Four dimensional staff appraisal system.

1. Four dimensional staff appraisal system

Indreshwor Campus, Panauti
Performance Appraisal Form
For Lecturers and administration staffs etc.)

Code No.					
				Period	
				Month	Year
From				Baisakha	2078
To				Chaitra	2079

Level	MBS	BBS
Period		2 periods
Subject		Strategy + Psychology
Basic Salary per period/Pacakage		4500/-

Mr./Mrs./Miss (Surname)	(Other Names)		
Tamrakar	Pratap		
Address	Permanent	Panauti Municipality ward no. 7. Dumangal Tol	
	Temporary		
Telephone	9803738664	Cell	9841479669

Academic / Professional Qualifications

University/Institution	Degree/Level	Division	Passed Year
Tribhuvan University M.Ed.	1st M.Ed.	1st Division	2064 B.S.
Tribhuvan University M.P.A.	M.P.A.	2nd Division	2067 B.S.

Last starting joining Date in this Campus

2065 B.S. Magh B.S.

Other Details

SN	Description	From	To

Result each subject

Subject	Level	Admission	Passed	Percentage	Year	Remarks
Psychology	B.Ed. 2nd					
Strategy	BBS 3rd					
Marketing	B.B.S. 2nd					

Date: ...15th... Magh... 2079...

Employee's Signature

1

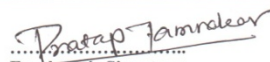
Added Annex 6: Four dimensional staff appraisal system

1. Four dimensional staff appraisal system

Indreshwor Campus, Panauti
Part 'A'
Self Assessment
(Please comment briefly)

1. State your position and the nature of subject assigned to you during the period under review.	- Medium - According to everyday present students - Theoretical Subjective. - Students felt stress to practical Subject
2. Do you consider that any other task/s would give you an opportunity for better contribution?	- Of course - As Administrator - Familiar to Students
3. What are the drawbacks that existed in your work environment which prevented effective performance?	- Draw backs - Familiarity - Renunciation and - Other Supporting - Supporting Roles - Ownership
4. State special instances when your contributions to the campus were beyond normal expectations e.g., based result, detection of frauds, better student service, fund collection, higher productivity.	- All are important as mentioned
5. Enlist specific efforts made by you (to achieve a higher standard of work) such as punctuality, regular attendance, result, admission, neatness, trust worthiness etc.	- Motivation to students - Being Coordinator of Exam - Co-ordinating between teachers - Punctuality, regular attendance - result, admission, trust worthiness

Date: ...15th Magh 2079 B.S.


 Employee's Signature

Added Annex 6: Four dimensional staff appraisal system.

1. Four dimensional staff appraisal system

Part 'B'
Comments by the Campus Chief

The Campus Chief should review the performance of each skill or talent of the staff member and give a correct rating on assessment of each skill and thereby comment on same.

<u>Evaluation</u>		<u>Rating</u>
'A'	Excellent	100, 95, 90, 85, 80
'B'	Good	79, 75, 70, 65, 60
'C'	Average	59, 55, 50, 45, 40
'D'	Poor	39, 35, 30, 25, 20
'E'	Very Poor	19, 15, 10, 05, 00

Personal Strengths/Weaknesses

Topics	Rating	Any other comment
1. Accuracy: - The extent to which the individual works without errors with neatness and orderliness.		
2. Speed: - The individual's ability to complete the work assigned with utmost expedition for better student service and higher productivity.		
3. Job Knowledge/Skill: - Range of knowledge and experience the person possess to carry assigned responsibilities.		
4. Initiative: - Anticipation of task requirement without constant guidance and supervision.		
5. Quantity of work Output achieved in proportion to the time consumed.		
6. Commitment to work/Application: - Diligence / keenness shown in pursuit of positive results.		
7. Communication: - Ability to communicate and interact with students and staff effectively.		
8. Common Sense /Mental Alertness: - Resourcefulness and the ability to tackle with situations by logical judgement.		
9. Result: - Willingness to Satisfactory result.		
10. Co-operation: - Willingness to carry out instructions and support team efforts.		
11. Student Service: - Ability to maintain high student service and foster Campus's image.		
12. Overall Conduct: - Integrity, punctuality, discipline and general conduct		
Total		
OVERALL RATING (Divide the total by 12)		

Special Comments and Training needs

1. What do you consider his/her main strengths and the Extent of which he/she possess these skills/qualities?	
2. List the areas, where training is to be provided in order to sustain the individual's performance or improve.	
3. Any other comments.	
<i>Others:</i>	
4. Any other comments	

Date: Campus Chief

Added Annex 6: Four dimensional staff appraisal system.

1. Four dimensional staff appraisal system

Indreshowr Campus
Appraisal form for Teaching Faculties

1. Name of appraisee: Sabita Humagain 2. Post designation: _____
 3. Academic Year: _____ 4. Total working days: _____
 5. Total Present day: _____ 6. Major Responsibility
 a) _____ b) _____
 7. Additional Duty (if any) _____
 8. for teaching staff

Taught Subject	Level	No. of Students	No. of pass students	Pass %	Remarks
Financial Accounting	BBS 1 st year	67			
Financial Management	BBS 2 nd year	44			
Financial System	BBS 3 rd year	32			

9. Publication (if any)
 a) Articles Title _____ Published in _____ Date _____
 b) Books Title _____ Publisher _____
 Date _____
 10. Additional Degree/training/achievement (if any) _____
 11. Remarkable Achievement _____
 12. Dear teachers, the given are the point based on the Tor that the campus assigned you as the teacher Please tick the option that best describes your activities throughout this year.

S. No.	Statement	1	2	3	4	5	Managers Evaluation	Final Evaluation
1	I have been preparing the teaching plan					✓		
2	I have been developing tasks which challenge students themselves				✓			
3	I have using innovative pedagogical practices including IICT tools in the classroom				✓			
4	I am regular and punctual					✓		
5	I have been involved in independent research activities				✓			
6	I have been working to get published in academic publication			✓				
7	I have been supporting my department to prepare the periodic reports				✓			
8	I have been regularly coordinating with the head of departments, facultied, and the campus chief as per need					✓		
9	I formatively assess the student's achievement via regular class work and other student's work.					✓		
10	I support exam committee for the smoothness of the exams				✓			
11	I have been involved in the ECA and CCA activities				✓			
12	I have been carrying out other roles and responsibilities as requested by the campus					✓		

Signature of Appraisee: Sabita Humagain
 Signature of Appraiser: _____

Added Annex 8 for Library management training to Campus Liberian

Added Annex 9 for Research expenses

Research Activities Expenses for fiscal year 2079/80

S.N	Program	Budget
1	Research Program	6000
2	Research methodology orientation	9745
3	Research journal inauguration program	8550
4	Research journal	43500
	Total	



Phia

Added Annex 10 for extension and outreach program list 1



Extension and outreach Activities perform

S.N	Program	Date	Others
1	Climate Change-Mitigation and Adaptation	2080/02/13	
2	Academic Industries Dialogue	2080/02/15	
3	Contemporary Economics and Development	2080/02/27	
4	Community Outreach Program- Women Empowerment -	2080/02/28	Panauti-7, ward office
5	Community Outreach Program- Women Entrepreneurship	2080/02/30	Panauti-4, word office
6	Community Outreach Program- Gender violence and legal consultation	2080/02/31	Panauti -8, Malpi
7	Panauti journal bimochan ra kabi gosti	2080/3/29	
8	awareness Program on Entrepreneurship Logistic and Tourism workshop	2080/1/27	
9	Life insurance awareness program	2079/10/28	
10	Carrier counseling program	2080/1/4	
11	Cooperative Education	2080/1/16	
12	Bank and financial institution awareness program	2080/1/15	
13	National development workshop	2080/10/6	
14	Climate Change-Mitigation and Adaptation	2081/1/8	
15	Academic Cooperative Dialogue	2081/1/13	
16	Government Service entry workshop	2080/9/6	

Added Annex 10 for extension and outreach program list 2

17	Community Outreach Program– Women Empowerment	2081/1/17	Panauti -12, Roshi Bajar
18	Community Outreach Program– Women Entrepreneurship	2080/11/25	Panauti-7, Redcross
19	Community Outreach Program– Gender violence and legal consultation	2080/8/19	Panauti -5, Subbagoun
20	Orientation on Information, communication and technology skills and employment	2080/12/16	GURU Institute of Engineering and technology



Added Annex 11 for computer lab Schedule, maintains and training

सम्मती पत्र

पनौती नगरपालिका वडा नं. ७ स्थित इन्द्रेश्वर क्याम्पसको २२ वटा कम्प्युटर, ५ वटा क्यापटप, २ वटा प्रिन्टर, ६ वटा प्रोजेक्टर र १ वटा इलेक्ट्रोनिक हाजिरी मेसिन र इन्टरनेटको आवश्यक पार्टपुर्जा आपूर्ति गर्ने र मर्मत सम्भार सेवा २०७९/१/०१ देखि २०८३/१२/२९ सम्म गर्ने सम्मती गर्दछौ। उक्त सेवा वापत प्रचलित बजार दर अनुसार इन्द्रेश्वर क्याम्पसले इन्स्पाइड आईटी सोलुसन, पनौती, काभ्रेलाई भुक्तानी दिने सम्मती गर्दछु।

प्रथम पक्ष (सेवा लिने)

दोस्रो पक्ष (सेवा दिने)

Handwritten: 2068/9/9

श्रीकुमार सुवाल
क्याम्पस प्रमुख
इन्द्रेश्वर क्याम्पस, पनौती

मिलन श्रेष्ठ
प्रोपाइटर
इन्स्पाइड आईटी सोलुसन,
पनौती, काभ्रे

2079/1/09





Added Annex 11 for computer lab Schedule, maintains and training



Ref No.:

INDRESHWOR CAMPUS

Panauti Municipality-7, Kavrepalanchok

Estd: 2058 B.S. (2001 A.D.)

Affiliated to Tribhuvan University

(MBS, BBS, BEd, BA, BSW)



मिति: २०८१ जेष्ठ १४

नि शुल्क कम्प्युटर तालिम सम्बन्धि सूचना

यस क्याम्पसमा अध्यनरत सम्पूर्ण विद्यार्थीहरूको वृत्तिविकासको लागि २०८१ साल जेष्ठ १५ गतेदेखि निःशुल्क Computer Office Package तालिम सञ्चालन गरिने हुदा निम्नानुसारको मिति, समय र स्थान उपस्थित भइ कक्षामा सहभागी हुनको लागि सूचित गरिन्छ ।

कार्यक्रम

तालिम: Computer Office Package

मिति: २०८१ जेष्ठ १५ गतेदेखि ३० गतेसम्म

समय: बिहान ६:०० देखि ९:०० सम्म

स्थान: इन्द्रेश्वर क्याम्पस, कम्प्युटर कक्ष, पनौती ।

श्रीकुमार सुवाल
क्याम्पस प्रमुख

email: indreshworcampus2058@gmail.com, website: indreshworcampus.edu.np Tel.No.: 011-441399

Added Annex 12 for Scholarship data



INDRESHWOR CAMPUS

Panauti Municipality-7, Kavrepalanchok

Estd: 2058 B.S. (2001 A.D.)

Affiliated to Tribhuvan University

(MBS, BBS, BEd, BA, BSW)

Ref No.:

मिति: २०८१ वैशाख ३१ गते

यस क्याम्पसबाट आ.व. २०८०/८१ गरिव, महिला, जनजाति तथा दलितहरूलाई प्रदान गरिएको छात्रवृत्तिको विवरण निम्नानुसार रहेको छ।

S. N	Students Name	Class	Male	Female	Madhesi	Dalit	EDJ	Remarks
1	Dikesh Mahaju Shrestha	BBS 3rd Year	√					3 Months
2	Mahes Raghu Shrestha	BBS 3rd Year	√					3 Months
3	Susma Khatri	BEd 3rd Year						2 Months
4	Dechhen Ghising	BBS 2nd Year	√				√	2 Months
5	Susmita Suwal	BEd 3rd Year		√				2 Months
6	Januka Shrestha	BBs 1st Year		√				3 Months
7	Pramila Singtang	BBS 1st Year		√			√	3 Months
8	Sabin Guragain	BBS 2nd Year	√	√				2 Months
9	Sangib Guragain	BBS 3rd Year	√	√				2 Months
10	Sabina Guragain	BBS 1st Year						2 Months
11	Nishan Buddhacharya	BA 2nd Year	√					2 Months
12	Aayusha Basnet	BA 2nd Year		√				2 Months
13	Ajita Badal	BA 2nd Year						2 Months
14	Sabita Mulmi Shrestha	BA 2nd Year		√				2 Months
15	Dinesh Phuyal	BBS 3rd Year	√	√				2 Months
16	Anita Phuyal	BBS 3rd Year		√				2 Months
17	Apsara timalisina	BASW 2nd Year						2 Months
18	Rama Bhatarai	BEd 2nd Year		√				3 Months
19	Dipika Dhimal	BBs 1st Year		√			√	2 Months
20	Punam Shah Kalwar	BEd 1st Year		√	√			3 Months
21	Srijana B.K	BEd 4th Year		√		√		2 Months
22	Rasmita Lama	BEd 1st Year		√			√	2 Months
Total			7	15	1	1	4	

श्रीकुमार सुवाल
क्याम्पस प्रमुख

email: indreshworcampus2058@gmail.com, website: indreshworcampus.edu.np Tel.No.: 011-441399

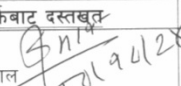
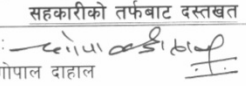
Added Annex 13 for 'Sikdai Kamaundai' program agreement and students working list

विद्यार्थीलाई इन्टर्नसिप गर्ने सम्बन्धी सम्झौता

लिखितम् सामुदायिक क्याम्पसको रूपमा २०५८ सालमा स्थापित काभ्रेपलाञ्चोक जिल्ला पनौती न.पा. ०७ मा अवस्थित इन्द्रेश्वर क्याम्पसको तर्फबाट अख्तियार प्राप्त क्याम्पस प्रमुख श्री श्रीकुमार सुवाल (जसलाई यसपछि "पहिलो पक्ष" भनिएको)१ डिभिजन सहकारी कार्यालय काभ्रेपलाञ्चोकमा दर्ता भई जिल्ला काभ्रेपलाञ्चोक, पनौती न.पा वडा नं ०६, नमोबुद्धरोड रजिष्टर्ड कार्यालय रहेको ज्योति मिर्मिरे सामुहिक वचत तथा ऋण सहकारी संस्था लि. तर्फबाट अख्तियार प्राप्त प्रमुख कार्यकारी अधिकृत श्री गोपाल दाहाल (जसलाई यसपछि "दोश्रो पक्ष" भनिएको)१ का बीचमा विद्यार्थीलाई इन्टर्नशिप गर्ने सम्बन्धमा तपसिलका शर्त बन्देजहरूका आधारमा गर्ने गराउने गरी यो करार सम्पन्न गरिएको छ ।

विद्यार्थीलाई इन्टर्नशिप गर्ने सम्बन्धी शर्तहरू :

- इन्द्रेश्वर क्याम्पसमा अध्ययनरत विद्यार्थीहरू (वि.वि.एस चौथो वर्षमा अध्ययनरत, एम.वि.एस चौथो सेमेष्टरमा अध्ययनरत विद्यार्थीहरू) लाई दोश्रो पक्षको संस्थामा इन्टर्नशिप गराउनेछ ।
- यस करार बमोजिम करारको अवधि २०८० साल माघ महिनाको १ गतेदेखि २०८२ साल पौष मसान्तसम्म सम्मका लागि जम्मा २ वर्षका लागि हुनेछ । अवधि समाप्त भएपछि दुवै पक्षको सहमतिले अर्को करार हुन सक्नेछ । इन्टर्नसिप गराउन नचाहेमा कुनै पनि पक्षले अवधि समाप्त हुनुभन्दा दुई महिना अगावै सो कुरा लिखित रूपमा जानकारी गराउनु पर्नेछ ।
- इन्टर्नसिपमा जाने विद्यार्थीहरूको समयावधि न्यूनतम दुई हप्ताको अवधि हुनेछ । पहिलो पक्ष र दोश्रो पक्षको सहमतिले समयावधि बढाउन सकिनेछ । इन्टर्नशिप अवधिभरको व्यक्तिगत खर्च विद्यार्थी स्वयंले गर्नु पर्नेछ भने दोश्रो पक्षले खाजाको व्यवस्था गर्नेछ ।
- इन्टर्नशिपमा योग्य विद्यार्थीहरूको सूची पहिलो पक्षले दोश्रो पक्षलाई समयमै दिनेछ । उक्त सूचीमा उल्लेखित विद्यार्थीहरूलाई दोश्रो पक्षले आफ्नो संस्थामा इन्टर्नशिप गराउनेछ । इन्टर्नशिपमा जाने विद्यार्थीहरूले पहिलो पक्ष र दोश्रो पक्षको आचारसंहितालाई पूर्ण पालना गर्नेछ ।
- इन्टर्नशिपको क्रममा विद्यार्थीले दोश्रो पक्षलाई जाना जानी कुनै हानी नोक्सानी क्षति गरेमा विद्यार्थी स्वयं जवाफदेही हुनेछ । पहिलो पक्षलाई जवाफदेही बनाईने छैन । यस्तो क्षतिबाट बच्नकालागि दोश्रो पक्षले आवश्यक सतर्कता सावधानीको व्यवस्था अनिवार्य रूपमा गर्नु पर्नेछ ।
- विद्यार्थीले पहिलो पक्ष तथा दोश्रो पक्षसँग सम्बन्धित सूचना जानकारी लगायतका कृयाकलापको गोपनीयता भङ्ग गर्न पाईने छैन ।
- यस करार वा यससँग सम्बन्धित विषयमा करारका पक्षहरू बीच कुनै विवाद सिर्जना भएमा आपसी सहमतिमा सो विवादको समाधान गरिनेछ ।
- यस करारमा लेखिएका कुराका हकमा यसै बमोजिम र नलेखिएका नपरेका कुराका हकमा मुलुकी देवानी संहिता, २०७४ तथा प्रचलित नेपाल कानून बमोजिम हुने कुरामा दुवै पक्षको मञ्जुरी छ ।
- दुवै पक्षको आपसी सहमतिमा यस करारका शर्तहरू हेरफेर, थपघट गर्न सकिनेछ । यो करार हामी दुवै पक्षले राम्रोसँग पढी वाची त्यसको मतलब र परिणाम समेत बुझी इन्द्रेश्वर क्याम्पस, पनौतीमा मै वसी आ-आफ्नो मनोमान खुशी राजीले सहीछाप गरी एक/एक प्रति लियौदियौ ।

क्याम्पसको तर्फबाट दस्तखत	सहकारीको तर्फबाट दस्तखत
दस्तखत : 	दस्तखत : 
नाम : श्रीकुमार सुवाल	नाम : गोपाल दाहाल
पद : क्याम्पस प्रमुख	पद : प्रमुख कार्यकारी अधिकृत
इन्द्रेश्वर क्याम्पस	ज्योति मिर्मिरे सामुहिक वचत तथा ऋण सहकारी संस्था लि.

इति सम्बत् २०८० साल माघ २३ गते रोज ४ शुभम् -----



Ref No.:

INDRESHWOR CAMPUS

Panauti Municipality-7, Kavrepalanchok

Estd: 2058 B.S. (2001 A.D.)

Affiliated to Tribhuvan University

(MBS, BBS, BEd, BA, BSW)



मिति: २०८१ वैशाख ३१ गते

सिक्दै कमाउदै कार्यक्रममा सहभागी हुने सम्बन्धी सूचना ।

यस क्याम्पसमा अध्ययनरत विद्यार्थीहरूको व्यवसायिक विकास तथा शिप सिकाईको लागि यस क्याम्पसबाट विभिन्न क्षेत्रमा रोजगारीमूलक शिप सिकाईको लागि सिक्दै कमाउदै कार्यक्रम अर्न्तर्गत (Intership) प्रशिक्षार्थी कामदारको रूपमा काम गर्दै सिक्न चाहने विद्यार्थीहरूले क्याम्पस प्रशासनमा यथाशिघ्र सम्पर्क गर्नुहुन यो सूचना जारी गरिन्छ ।

साथै यस क्याम्पसमा अध्ययनरत अवस्थामा कुनै पनि क्षेत्रमा रोजगार भइरहेको भए क्याम्पसमा प्रशासनमा सम्पर्क गर्नु हुन अनुरोध गरिन्छ ।

Signature
2081/9/29

श्रीकुमार सुवाल

क्याम्पस प्रमुख

Added Annex 13 for 'Sikdai Kamaundai' program agreement and students working list



Indreshwor Campus

Panauti-7

Kamauidai sikdai program

Students doing job in organization

S.N	Name	Class	Job	Institution	JOB	Intern
1	Dikshya Surkheti	BBS	Teacher	Way to Wisdom Montessori School, Panauti -7	JOB	
2	Sanjaya Pikha Shrestha	BBS	Mechanic		JOB	
3	Sujana Tamang	BBS	Teacher	Gyanjyoti School	JOB	
4	Sarita Magarati	BBS	Teacher	Saraswoti Kunja Boarding school	JOB	
5	Rabina lubhumi	BBS	Teacher	Saraswoti Kunja Boarding school	JOB	
6	Bimala Bishworkma	BBS	Teacher	Navaratna English Secondary School	JOB	
7	Sumi Thing	BEEd	Teacher	Panauti basic school	JOB	
8	Mandira Madhikarmi	BEEd	Teacher	Panauti basic school	JOB	
9	Monika lama	BEEd	Teacher	Aadharbhat Bethanchok narayan basic school	JOB	
10	Rama Bhatarai	BEEd	Teacher	Suryadaya Secondary School	JOB	
11	Rubi Bogati	BBS	Teacher	Miracle Montessori	JOB	
12	Sonu Rai	BBS	Accountant	Ruju Traders	JOB	
13	Puspa Sapkota	BBS	Accountant	BABU Traders and Suppliers, Panauti	JOB	
14	Sajana Shrestha	MBS	Teacher	Parbati secondary school	JOB	
15	Ramesh Shrestha	MBS	Loan manager	Depros development bank Ltd, Bethanchok	JOB	
16	Samjhana Shrestha	MBS	Teacher		JOB	
17	Dinesh Phuyal	BBS	Loan Manager	Binayak Saccos	JOB	
18	Nikita Karmacharya	BBS	Marketing	Roshi Saccos	JOB	
19	Muna Thapa	BBS	Intern	NIC Asia Bank Ltd, Panauti		Intern
20	Anita Titung	BBS		Jyoti Mirmire Samudayik Saccos		Intern
21	Sujana Tamang	BBS		Jyoti Mirmire Samudayik Saccos		Intern
22	Saraswati Rawal	BEEd	Primary Teacher	Shree parbati kunda Secondary School, Rasuwa	JOB	
23	Ishara Khulal	BEEd	Branch Manager	Suryamukhi SACCOS, Khanikhola Ga.Pa.	JOB	
24	Sadikshya Basnet	BBS	Shoperkeeper	Basnet Kirana Store	JOB	
24	Susmita Ulak	BBS	Shoperkeeper	Kathaganesh Vigitable shop	JOB	
25	Monika Shrestha	MBS	Accountant	Binayak Saccos	JOB	
26	Prajita Dotel	BBS	Teacher	Gyanjyoti School	JOB	
27	Pallavi Adhikari	BBS	Intern	NIC Asia Bank		Intern

Phila

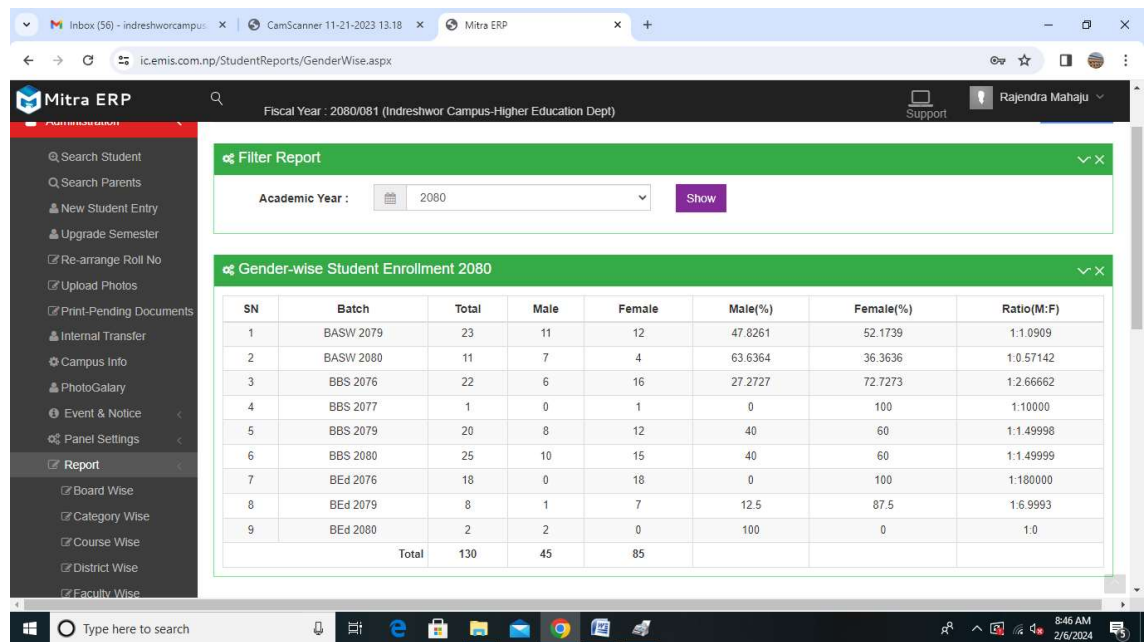
Added Annex 13 for 'Sikdai Kamaundai' program agreement and students working list



						rn
28	Cristal Karmacharya	BBS	Loan Ass	Samudayik Saccos	JOB	
29	Arjita Tamang	BBS	Shopkeeper	Arjita Bacakery	JOB	
30	Sarala Mahat	BBS	Teacher	Gramodaya BASic School		
31	Goma Sanjel	BBS	Teacher	Kavre English Secondary School	JOB	
32	Pranish Shrestha	BBS	JOB	TVS Service center Banepa		
33	Praful Shreshts	BBS	JOB			
34	Sanjeeb Awale	BBS	JOB			
35	Susmita Suwal	BED	JOB	Heritage decor multipurpose company Pvt,ltd		
36	Asmita Rai	BED	JOB	Pasa Garment		
37	Sabina Timalisina	BEd		Kavre Gyonodaya School		
38	Sarbada Timalisina	BEd		Dish home fiber		
39	Nisha Timalisina	BED		Navaratna English Secondary School		
40	Ishara Khulal	BEd	JOB	Suryamukhi Saccos, Khanikhola 5		
	Puja Dhungana	BED	JOB	Green village Nepal, Godawori, Lalitpur 9860899697		

Signature

Added Annex 14 for EMIS data



Mitra ERP Fiscal Year : 2080/081 (Indreshwor Campus-Higher Education Dept)

Filter Report
Academic Year : 2080 **Show**

Gender-wise Student Enrollment 2080

SN	Batch	Total	Male	Female	Male(%)	Female(%)	Ratio(M:F)
1	BASW 2079	23	11	12	47.8261	52.1739	1.1.0909
2	BASW 2080	11	7	4	63.6364	36.3636	1.0.57142
3	BBS 2076	22	6	16	27.2727	72.7273	1.2.66662
4	BBS 2077	1	0	1	0	100	1.10000
5	BBS 2079	20	8	12	40	60	1.1.49998
6	BBS 2080	25	10	15	40	60	1.1.49999
7	BEd 2076	18	0	18	0	100	1.180000
8	BEd 2079	8	1	7	12.5	87.5	1.6.9993
9	BEd 2080	2	2	0	100	0	1.0
Total		130	45	85			

